

Leave Reports for the Time Period		Must be submitted by 5:00 PM	Must be Approved by 5:00 pm
7/1/2025	7/15/2025	7/16/2025	7/17/2025
7/16/2025	7/31/2025	8/1/2025	8/4/2025
8/1/2025	8/15/2025	8/18/2025	8/19/2025
8/16/2025	8/31/2025	9/2/2025	9/3/2025
9/1/2025	9/15/2025	9/16/2025	9/17/2025
9/16/2025	9/30/2025	10/1/2025	10/2/2025
10/1/2025	10/15/2025	10/16/2025	10/17/2025
10/16/2025	10/31/2025	11/3/2025	11/4/2025
11/1/2025	11/15/2025	11/17/2025	11/18/2025
11/16/2025	11/30/2025	12/1/2025	12/1/2025
12/1/2025	12/15/2025	12/16/2025	12/17/2025
12/16/2025	12/31/2025	1/5/2026	1/6/2026
1/1/2026	1/15/2026	1/16/2026	1/19/2026
1/16/2026	1/31/2026	2/2/2026	2/3/2026
2/1/2026	2/15/2026	2/16/2026	2/17/2026
2/16/2026	2/28/2026	3/2/2026	3/3/2026
3/1/2026	3/15/2026	3/16/2026	3/17/2026
3/16/2026	3/31/2026	4/1/2026	4/2/2026
4/1/2026	4/15/2026	4/16/2026	4/17/2026
4/16/2026	4/30/2026	5/1/2026	5/4/2026
5/1/2026	5/15/2026	5/18/2026	5/19/2026
5/16/2026	5/31/2026	6/1/2026	6/2/2026
6/1/2026	6/15/2026	6/16/2026	6/17/2026
6/16/2026	6/30/2026	7/1/2026	7/2/2026